

Badminton North Harbour

Forming an Affiliated Club



FORMING AN AFFILIATED CLUB

BENEFITS

- A permanent booking at the Badminton North Harbour Centre for club playing time. An invoice is sent to the club at the end of each month for courts used. Courts are charged to the club at the club rate. This rate may be changed, as approved by the Board of Badminton North Harbour.
- The court bookings are done in advance by the office. Any change you wish to make to your regular bookings must be given in writing to the office.
- Your members are eligible to compete in Badminton North Harbour and Badminton New Zealand tournaments/events.
- Your club can enter teams in Badminton North Harbour Interclub competitions. (It is expected that all clubs will enter teams in this competition).
- Your members are eligible for Badminton North Harbour representative teams.
- Your club has free use of the kitchen and upstairs mezzanine area of the Badminton Centre. This does not include the lounge/bar area or the meeting room, without the prior approval of the Chief Executive.
- Your club members can purchase a registered member's court card, which gives them a special registered member court hire rate, at the Badminton Centre.
- Your club will have voting rights at the Badminton North Harbour Annual General Meeting. This gives your club a say in how the organisation is run.
- Your club is promoted by Badminton North Harbour by way of their website, their notice boards, telephone enquiries, open days, etc.
- Administrative assistance is given to the club where required.
- Opportunities are provided for your club personnel to attend Badminton New Zealand and Harbour Sport courses, e.g. administration, coaching and court officials.

BADMINTON NORTH HARBOUR AFFILIATED CLUBS RULES AND RESPONSIBILITIES

- A club must have a minimum membership of twenty players registered to Badminton North Harbour.
 - By becoming a Badminton North Harbour Club, there is an assumption that you will become involved with, and take an interest and active part in, the running of the organisation.
 - i. Participate in our Interclub competition.
 - ii. Attend the Badminton North Harbour Annual General Meeting
 - iii. Attend any Club Meetings that Badminton North Harbour may call
 - iv. Provide voluntary assistance when requested
 - All club members must be registered to Badminton North Harbour. The costs as at July 2011, are as follows:

Senior Member	\$60.00 per year
Junior Member (Under 19)	\$30.00 per year
Night Junior Member (Junior who plays Senior Interclub)	\$45.00 per year
- Note:** The annual cost is determined at the Badminton North Harbour Annual General Meeting each year.
- By 30th March each year, the completed Registration Forms, together with the correct money owing, which is to include registration fees paid in full, must be returned to Badminton North Harbour. Failure to do this shall incur a penalty to the club of \$25 (including GST) per day for every day that they remain unpaid after 31 March.
 - For members joining the club after the Registration Forms have been submitted their particulars must be advised to Badminton North Harbour, using a Late Registration Form, which will be supplied to your club.
 - The Court Booking Policy must be adhered to.
 - Badminton North Harbour and Badminton New Zealand events take precedence over club court bookings. Your club will be notified in writing when this arises.
 - All invoices must be paid by the 20th of the following month.
 - The club must ensure that all players using the courts booked by the club are wearing non-marking soled shoes.

- The club must abide by the Rules of Badminton North Harbour and ensure that all members adhere to these same rules.
- The club must ensure that their members treat the facilities with care and respect and leave the Centre clean and tidy after use.
- The club must be open for anyone to join. You cannot have a closed membership by way of race, religion, sex or playing ability.
- You must advise Badminton North Harbour of your Annual General Meeting date so as to enable the Chief Executive, or his representative, and/or a Board member to attend.
- You are to furnish a copy of your Financial Report and Balance Sheet to the Chief Executive within fourteen days of your Annual General Meeting.
- You must advise Badminton North Harbour, within fourteen days of your Annual General Meeting, the names, addresses and contact numbers of the club office holders.

Failure to adhere to these rules and responsibilities may result in membership of the club being cancelled. Badminton North Harbour has the right to visit the club at any club playing time and check the players at the club for membership status.

THE PROCESS TO APPLY FOR AFFILIATED CLUB STATUS

STAGE 1

If you wish to become a club affiliated to Badminton North Harbour, apply in writing to the Chief Executive. Your application must advise the name of the club and all office holder's names, addresses and contact details. You should also advise the preferred time you wish to book courts for your club play. There is an application fee payable of \$200. Make the cheque payable to Badminton North Harbour. If your application is declined this sum will be refunded.

STAGE 2

If your Stage 1 application meets the minimum criteria you will be invited to attend a meeting with the Chief Executive. If the Chief Executive is satisfied your application meets all requirements, it will then be considered by the Board of Badminton North Harbour, who make the final decision.



STAGE 3

Consideration by Badminton North Harbour Board.

STAGE 4

You will be advised in writing whether your application is approved or declined by the Board.

AFTER APPROVAL OF AFFILIATED CLUB APPLICATION

You will receive Registration Forms which are to be completed and returned, together with a cheque for fees owed, before courts can be booked. Badminton North Harbour must receive the minimum requirement of 20 registered players at this time, or club affiliation will not be accepted.

OTHER

Groups who form a club for the sole purpose of gaining cheaper court hire will be refused membership status.