



BADMINTON NORTH HARBOUR
Minutes of the Board meeting
Held on Tuesday 19 November 2019

The meeting was called to order by Karen Blank at 7:05 pm.

Present

Karen Blank, Simon Joe, Kati Turver, Dorothy Callister and Chris Davis

Apologies

Ross Barnett, Kerrin Harrison and Mark Werman

Absent

In attendance

Glenn Cox (Chief Executive), Annabelle Galvez (Secretary)

Approval of Minutes:

It was moved that the minutes of the meeting held on 10 September be accepted as a true and accurate record.

Moved: Kati Turver

Seconded: Karen Blank

Matters Arising:

Great Families Badminton Club

Glenn said he heard nothing from the club.

Players training from other association

Some players have started training and the rest will start next year.

Court Mats

Glenn updated the board of the total grants received (55K) for the Victor court mats and net posts.

The mats are arriving mid-January. Wellington and Northland will take the old mats and umpire stands.

Correspondence In/Out:

Letter from the auditors

Audit report was briefly discussed.

Financial Report: As circulated

Chris along with the board commended Glenn on an amazing job he has done this year.

Glenn informed the board on the 80K grant confirmed from Foundation North, a little less than last year and 24K from Harbour Sport for the KiwiSport after school programme which is more than the 15K we received last year.

The financial report was moved and passed.

Moved: Dorothy Callister **Seconded:** Simon Joe

Chief Executive's Report:

Glenn presented his report.

Chris asked Glenn of any update with facilities.

Glenn mentioned he's having a meeting with Tennis Northern on Monday and see where they are heading.

He informed the board he had a meeting with NZCT in Wellington during the BNZ Awards.

The Chief Executive Report was moved and seconded.

Moved: Chris Davis **Seconded:** Kati Turver

Funding Resolution

The board passed a resolution for the Chief Executive to apply to NZCT for funding assistance towards wages \$120,000.

The board passed a resolution for the Chief Executive to apply to NZCT for funding assistance towards shuttles for secondary school competitions \$10,000

The board passed a resolution for the Chief Executive to apply to The Lion Foundation for funding assistance towards operating expenses, wages and shuttles for community programs \$50,000.

Health and Safety:

Jonathan Matthews dislocated his knee during Summer League competition.

General Business:

Incorporated Societies Act

Chris informed the board that the Incorporated Societies Act is finally revised. He said it will effectively be put in place with some standard rules and required procedures. He will keep the board informed.

Updating employment agreements

Kati suggested the need to look at employment agreements and possibly get new templates. Glenn to forward to Kati copies of existing contracts.

PLC/Database

Karen updated the board from the meeting she had earlier with David and Simon. The computer room which is currently located under the stairs inside the office will be moved to the small room near the kitchen. A timeframe was given to David and the PLC/database should be progressing and moving forward.

BNZ Awards

Karen updated the board on the BNZ Conference and Awards.

As there was no further business, the meeting closed at 7:36pm.

The board went in-committee meeting.

The next Board meeting is on the 4th February 2020.

***Chairperson:***

***Dated:***