



BADMINTON NORTH HARBOUR
Minutes of the Board meeting
Held on Tuesday 7 April 2020

The Zoom meeting was called to order by Karen Blank at 7:04 pm.

Present

Karen Blank, Chris Davis, Mark Werman, Kati Turver, Dorothy Callister, Kerrin Harrison
Connie Cheng and Simon Joe

Apologies

None

Absent

In attendance

Glenn Cox (Chief Executive), Annabelle Galvez (Secretary)

Approval of Minutes:

It was moved that the minutes of the meeting held on 4 February 2020 be accepted as a true and accurate record.

Moved: Kati Turver

Seconded: Kerrin Harrison

Matters Arising:

There were no matters arising.

Correspondence In/Out:

Letter from Ross Barnett thanking the board for the gift.

Financial Report: As circulated

Chris Davis mentioned Glenn did an incredible job with the grants.

The financial report was moved and passed.

Moved: Chris Davis **Seconded:** Dorothy Callister

Chief Executive's Report:

Glenn presented his report.

Glenn mentioned he has yet to get advice regarding the grant refunds for the purchase of trophies for the cancelled Yonex North Harbour International tournament.

He also mentioned a grant received from the Lion Foundation but is not yet reflected in bank account.

Glenn updated the board on Tennis Northern. He said a meeting was held with council and they still want to progress with the multi-sport facility which includes volleyball, football etc. though not a high priority for the next six months.

The Chief Executive Report was moved and seconded.

Moved: Dorothy Callister **Seconded:** Simon Joe

Health and Safety:

None

General Business:

Covid-19 Situation

Glenn updated the board on scheduled upcoming tournaments that were already cancelled.

He said he's having a meeting with Badminton New Zealand the following day.

Mark queried on how long will BNH last with the current finances.

Chris mentioned we are in best position compared with other sports.

Glenn informed the board that all staff are currently working from home and he has availed of the government wage subsidy. He mentioned that in the month of April all staff will be paid in full.

His proposed plan in May is that those staff that have holidays should take up to 2 weeks at full 100% pay. This will assist with reducing the holiday liability on our accounts.

Then all staff be paid at 80% of wages throughout June which would be up until the end of the proposed 12-week cycle.

Kati suggested that those staff that don't have sufficient holidays can go into leave in advance.

Chris thinks that Glenn's proposal is a fair arrangement.

Regarding the revised budget, the board is happy to review on a weekly basis.

PLC/Database/Computer Upgrade

Glenn mentioned that as suggested from previous meeting, an IT person was hired to help David with the upgrade, and she's contracted until September.

Chris reminded Glenn regarding security backup.

Glenn mentioned Veritech is aware, and he already purchased insurance.

According to Karen, David Reeks got a good backup system as well.

Karen suggested another board meeting or finance catch up around end of April or after the lockdown period.

As there was no further business, the meeting closed at 7:40pm.

The next Board meeting is on the 26th May 2020.

Chairperson:

Dated: