



BADMINTON NORTH HARBOUR
Minutes of the Board meeting

Held on Thursday 23rd April 2020

The Zoom conference meeting was called to order by Karen Blank at 7.06 pm.

Present:

Karen Blank, Mark Werman, Kati Turver, Kerrin Harrison, Simon Joe, Chris Davis and Connie Lee

Apologies Absent:

Dorothy Callister

In Attendance:

Glenn Cox (Chief Executive)

Approval of Minutes:

It was moved that the minutes of the meeting held on 7 April 2020 be accepted as a true and accurate record.

Moved: Kati Turver **Seconded:** Connie Lee

Matters Arising:

Grant

The Lion Foundation grant of 20k has been received

Tennis Northern

Glenn said there has been no further developments

Covid 19 Situation

To be discussed in General Business

Wages/Salaries Update

To be discussed in General Business

Correspondence In/Out:

Emails from Jazzy Lopez stating he is now working at the courts. Glenn did not respond to Mr Lopez's emails. The email has been filed.

Financial Report: Analysis, Cashflow and Grants Summary as circulated

Glenn is to have a discussion with Harcourts re extending their sponsorship by 3 months or whatever the lock down period is, since they have not had the benefit of traffic passing our Centre due to lockdown.

The financial cost centre report will be presented for approval at the next Board meeting.

The reports as above were moved and passed.

Moved: Simon Joe **Seconded:** Mark Werman

Chief Executive's Report: No report

Glenn's report to be presented for approval at the next Board meeting

Moved: **Seconded:**

Health and Safety:

None

General Business:**Update Planning / Procedures for moving out of lockdown – Overview from Glenn**

All staff are working at home and once a week they have a full staff Zoom meeting.

Prior to Level 3 restrictions been removed

Sanitisers will be placed behind each court.

When we reach Level 2

Refer to the Sport NZ schedule – Sport and Recreation Activities at Alert Levels 1-4
Domestic events to be offered to all players - starting with Ladders.

The Pro shop hours will be extended to assist with court bookings, to authorise the court lights when the forms are completed naming all players / spectators by card holders and collect forms.

Templates to be setup for Clubs to use so all players and spectators can be listed each day - full name, mobile phone numbers and email addresses
Instructions to be emailed to all Harbour card holders to outline the information that will be required when booking courts after the Centre reopens at Level 2.
Coaches to complete the same template re their squads – players and spectators

Overview of discussions with David Reeks:

Refer David’s email for his suggestions for tracking players etc as we move to Level 2.
Cards for every player – cost 4.50 + GST

Results to date from the Questionnaire:

Glenn discussed the latest results from the online questionnaire relating to the Covid-19 participation post alert level 4. There have been 209 responses to date.
Many rep players would like to complete the season but not to travel out of the Auckland area.
26% would travel out of the Auckland area.
Level 2 - 75% of players want to play
Level 1 – 88% of players want to play
The results also show that players would like Wisden and Slaz. to be played later in the year.
The hyperlink to view the latest results is below

<https://forms.office.com/Pages/AnalysisPage.aspx?id=NtT7y6vxckutouuy9TjZNm27CJleiCZIt03hHZbdNHtUMUg4WFExWktNNIYyUFQ0VUdNQULGVjM0SC4u&AnalyzerToken=ac6hIWYFTXwiSdSarMqr3f3BoiWp3Qz5>.

Amended Wages/Salary payments to staff for May:

The Board have approved the revised wage/salary payments for May by email. To date Annabelle, Fanny, Justin and Mani have agreed to Glenn’s revised payments for May.
The June payments will be accessed by the end of May.

As there was no further business, the meeting closed at 7:41pm.

The next Board meeting is scheduled for the 26th of May 2020.

Chairperson:

Dated: