



BADMINTON NORTH HARBOUR
Minutes of the Board meeting
Held on Tuesday 15th September 2020

The Zoom board meeting was called to order by Karen Blank at 7:05 pm.

Present:

Karen Blank, Dorothy Callister, Kati Turver, Kerrin Harrison, Simon Joe and Mark Werman

Apologies:

Chris Davis, Connie Lee

Absent:

In Attendance:

Glenn Cox (Chief Executive), Annabelle Galvez (Secretary)

Approval of Minutes:

The minutes of the meeting held on 6th August 2020 was approved

Matters Arising:

Glenn submitted a proposed three-year agreement to Harcourts Cooper & Co similar to the previous agreement, and hope everything gets formalised this month.

The trial on LED lighting will be re-scheduled next month or around December or January next year. Still awaiting grant confirmations on this project

Correspondence In/Out: NIL

Financial Report: April Analysis, Cashflow and Grants Summary as circulated.

Glenn mentioned we are so far ahead of what we have budgeted with the just approved NZCT grant. He suggested to carry over to next year.

The rep squad training structure with the current limit of ten people in gathering was discussed to the board.

The financial report was approved by the board.

Chief Executive's Report:

Glenn informed the board that the new van has been purchased and selling the old van and the trailer to follow.

Health and Safety:

None. Facility closed cleaning schedule amended to combat COVID-19

General Business:**Budget Approval**

Glenn mentioned it is still uncertain as to what will happen next year. We have taken a conservative approach to this income for 2021.

The Board resolves that the 2021 Budget is hereby approved and shall be allocated.

Covid-19 Update

Glenn to email the board as what actions to take after the next government update. He mentioned everything will be put in place until we reach the next level when the courts will be open to club play again.

Overview of NH Vehicle

Glenn made a proposal to the board to buy a vehicle for the Development Officer's use due to the challenge in parking when he takes the van to Orewa and school for coaching.

The board has approved for CE to purchase another vehicle.

The upcoming board meeting dates were discussed and as previously confirmed the next meetings will be 13 October, 10 November, and the AGM on the 7th of December. Depending on the Covid-19 situation, it will be decided later whether the meetings will be at North Harbour or a zoom meeting.

Rep Fees

The board has agreed for Glenn to refund representative fees to players who never got to play Inter-association ties. Those teams that played Inter-association will still be required to pay the due fees.

Ladder/Closed Champs/Summer League

The board has advised that the Ladder competition should be pushed to be finished and just wait and see what happens for the next few months for the Closed Champs and Summer League competition.

Affiliation Fees

The board has suggested to keep the affiliation fees the same for next year.

IT Hardware and Software

The board discussed the current issues we have with IT and booking system. Since it is a big project to replace, the board has decided that the first step is to gather ideas, get the right input from all sorts of people and from there, design the system we ideally

want. A suggestion was to create a sub-committee who meets regularly and hire a consultant that would help us walk through the process.

The board has decided to establish an IT sub-committee to review and explore the current IT system of BNH. Glenn, Kerrin, Karen and Simon were named to the said committee.

As there was no further business, the meeting closed at 7:55pm.

The next Board meeting is scheduled for the 13 October 2020.

Chairperson:

Dated: