



**BADMINTON NORTH HARBOUR**  
**Minutes of the Board meeting**  
Held on Tuesday 10<sup>th</sup> November 2020

The board meeting was called to order by Karen Blank at 7:04 pm.

**Present:**

Karen Blank, Simon Joe, Dorothy Callister, Kati Turver and Chris Davis

**Apologies:**

Kerrin Harrison, Connie Cheng

**Absent:**

**In Attendance:**

Glenn Cox (Chief Executive), Annabelle Galvez (Secretary)

**Approval of Minutes:**

The minutes of the meeting held on 13<sup>th</sup> October 2020 was accepted and approved as true and accurate records by the board.

**Matters Arising:**

Nil

**Correspondence In/Out:**

Nil

**Financial Report:** April Analysis, Cashflow and Grants Summary as circulated.

Glenn updated the board on current accounts and asked the board for suggestions regarding term deposits.

Received two grants towards the LED lighting system, \$12k from multi board and \$10k from Pub Charity. Trial lights are now installed at court 11 and appear to be a good option.

The financial report was approved by the board.

**Chief Executive's Report:**

A signed three-year agreement with Harcourts \$50,000/year from 2021-2023 was received. Staff shirts are already purchased.

Old van and luggage trailer already sold and logo for Development Officers vehicle and van have now been installed.

Van to be assessed in 12 to 18 months. Fanny's vehicle already fixed.

Premier League on its second round and Glenn to look at prizes for the league winners.

The Chief executive report was accepted.

### **Funding Resolutions**

The board passed a resolution for the Chief Executive to apply to Foundation North for funding assistance towards Badminton North Harbour operating expenses \$100,000 excluding GST.

The board passed a resolution for the Chief Executive to apply to The Lion Foundation for funding assistance towards Badminton North Harbour operating expenses, wages, and shuttles for community programs \$50,000.

### **Health and Safety:**

Casual club player had a heart attack last Saturday. Defibrillator was used, firemen and St. Johns arrived on court in less than 10 minutes. Player was brought to hospital and now in stable condition.

### **General Business:**

#### **Update on Computer System**

Server has gone up to the new computer room in the mezzanine and PLC to follow. The Board is expecting database to be more accurate with some features like; a text reminder when balance is low, when service fee is due etc.

#### **Update on Employment Agreement**

Updated permanent employment agreement is finally reviewed.

#### **Service Award**

Dorothy Callister nominated Kerrin Harrison for a Service Award, for representing North Harbour and his service to the board of Badminton North Harbour.

#### **Seconded:** Mark Werman

Badminton New Zealand's proposed changes to masters and veterans were discussed. Glenn to send survey to all representative players and send feedback to BNZ.

As there was no further business, the meeting closed at 7:37pm.

The board went to in-committee meeting with Glenn.

### **The next Board meeting is scheduled for the 19<sup>th</sup> of January 2021**

Chairperson: .....

Dated: .....