



BADMINTON NORTH HARBOUR
Minutes of the Board meeting
Held on Tuesday 27th April 2021

The Board meeting was called to order by Karen Blank at 6.59 pm.

Present:

Karen Blank, Connie Lee, Dorothy Callister, Kati Turver, Simon Joe, Mark Werman and Chris Davis

Apologies:

Kerrin Harrison

Absent:

In Attendance:

Glenn Cox (Chief Executive), Annabelle Galvez

Approval of Minutes:

The minutes of the meeting held on 16 March was accepted and approved as true and accurate records by the Board.

Matters Arising:

Glenn informed the Board he is returning the government wage subsidy from the March lockdown. The decline in revenue for that period was just 22%. Board was happy for him to do this.

Correspondence In/Out:

A letter from Westpac that they are currently reviewing New Zealand business and structure. Glenn to look at other options for banking going forward.

Financial Report: February and March 2021 Analysis, Cashflow and Grants Summary as circulated.

The financial report was approved by the Board.

Chief Executive's Report:

Glenn mentioned about North Harbour casual coaches to help Fanny with coaching. They have recently taken the BWF Coaching course organised by Badminton New Zealand and North Harbour will reimburse their fees once they pass the course. He reported about the big increase in last month's water bill due to a leak under the ladies changing room. The issue has been fixed and there was no structural damage. Glenn will apply online for cost subsidy with Watercare.

Funding Resolution

The board passed a resolution for the Chief Executive to apply to NZCT for funding assistance towards wages \$120,000.

The board passed a resolution for the Chief Executive to apply to NZCT for funding assistance towards shuttles for school competitions and programmes \$10,000.

Health and Safety: Nil

General Business:

HR – Kati mentioned she has slowly working through updating all contracts and there was a discussion on when to do the salary review. Glenn prefers to do the review in December instead of March being the start of the calendar year. They will discuss further during in-committee meeting.

Policies – Karen mentioned she sent three policies for to Connie for review.

IT – Simon reported that a lot of work has been done on PLC upgrade and now it is time to move on to community, the card users. The board to come up with really basic questions for card holders and send to Karen by the end of the week. Karen wants to get it underway now that David has completed the PLC upgrade. There has been some preliminary work on the TV score board on court 1 with BNH awaiting costings from David.

Facilities – Glenn reported that Albany Tennis has started to move a little bit as we keep pushing towards finding additional courts. They are having a review of how they control the facilities. BNH have submitted a letter of Intent to Tennis Northern regarding its commitment and interest in utilising land at the Albany Tennis Park.

As there was no further business, the meeting closed at 7.25 pm.

The board went to in-committee meeting.

The next Board meeting is scheduled for the 8th of July 2021.

Chairperson: 

Dated: