



BADMINTON NORTH HARBOUR
Minutes of the Board meeting
Held on Tuesday 8th July 2021

The Board meeting was called to order by Karen Blank at 7.01 pm.

Present:

Karen Blank, Dorothy Callister, Kati Turver, Simon Joe, and Mark Werman

Apologies:

Kerrin Harrison, Chris Davis, Connie Cheng

Absent:

In Attendance:

Glenn Cox (Chief Executive), Annabelle Galvez

Approval of Minutes:

The minutes of the meeting held on 27th April 2021 was accepted and approved as true and accurate records by the Board.

Matters Arising:

Glenn informed the Board he is applying for funding to NZCT.
There were no matters arising.

Correspondence In/Out:

A letter of complaint from a Takapuna Club member regarding the recent incident at a club night. Glenn had a discussion with club officers. One of them will get a two-year ban from playing at BNH and one month for the other person. Glenn to notify other clubs.

Glenn mentioned someone contacted him and is interested in converting their existing warehouse to a badminton facility in Silverdale area. A meeting was set on Monday and Glenn will find out more details.

Financial Report: April and May 2021 Analysis, Cashflow and Grants Summary as circulated.

Glenn updated the board on ongoing toilet upgrade. Rough estimate on final cost is around \$25k to \$30k. Repainting the walls still need to be done and upgrading the sink to follow. Grants received for the project is \$10,500k

The financial report was approved by the Board.

Chief Executive's Report: Update from David

He is suggesting setting up three firewalls (BNH, Active and Acsim- David's company) and adding score boards.

Glenn said it is getting costly and is looking at \$20k - \$50k to set up. He wants David to present it to the committee and to look at other alternatives.

Karen will ask another party to overview and give a second opinion.

Coaches Visa

Very slow and still processing but all application requirements/supporting documents were supplied for visa extension.

Malaysian coach still interested to work for BNH.

Harcourts Event

Five courts are booked and 36 people from Harcourts are coming to play badminton. BNH staff will be involved, and a fun tournament will be organised.

Olympics

Mani missed playing at the Olympics. He made an appeal as advised by Glenn and consulted a lawyer but got turned down. With Olympic criteria being un-achievable, Glenn suggested to just look forward on playing at the World Champs.

Glenn informed the Board that \$150k grant from Upper Harbour Local Board was approved for Albany Tennis Park business case study. They will meet in a couple of weeks to select the group to conduct the study.

He also mentioned that the funds that BNH hold for card holders card deposit is getting bigger. People put a lot of money on their cards.

Health and Safety:

Glenn in a process of doing an audit risk document draft.

General Business: Auditor's Report –

Mark had an objection on the audit report condition that BNH cannot share any information to any third party without prior consent. He said that there should be no limitation as to who it is available to. He suggested sending them a letter that the board does not agree and that there should be no limitation as it is not on scale as what BNH hired them.

The Board suggested to have a look again on the report and talk about it on the next meeting.

Register – Regarding the auditors’ request to register if there is conflict of interest, Karen advised the Board to just put themselves as a club player.

Database

Karen mentioned that Ross Barnett is invited to come to the next meeting to help with the database. Ross got the copy of IT Plan overview.

Glenn mentioned that with bank not accepting cheques, we had to give cash for teams to bring to Palmy.

The Board suggested getting Prezzy card next time even for prizes. Prezzy cards are safer and can be used anywhere.

As there was no further business, the meeting closed at 7.36 pm.

The next Board meeting is scheduled for the 14th of September 2021.

Chairperson: 

Dated: