



BADMINTON NORTH HARBOUR
Minutes of the Board meeting

Held at Harbour Sports House and via zoom on Thursday 11 May 2023.

The Board meeting was called to order by Karen Blank at 7:01pm.

Present:

Karen Blank, Dorothy Callister, Simon Joe, Kerrin Harrison
and Connie Lee on zoom

Apologies:

Mark Werman, Kati Turver, Chris Davis

Absent:

In Attendance:

Glenn Cox (Chief Executive), Annabelle Galvez (Secretary) on zoom

Approval of Minutes:

The minutes of the meeting held on 10 March 2023 were accepted and approved as true and accurate records by the Board.

Matters Arising:

- Harcourts Cooper and Co update – hoping to get the new contract signed for January next year

Correspondence In/Out:

- None

Financial Report:

- Insurance discussed – need to review, currently at \$27,000
Board suggested to re-value plus 10% mark up
- Glenn to update the board regarding insurance renewal

Financial reports received, approved, and accepted by the board.

Chief Executive's Report:

- Discussed staff work from home schedule
- Need to review BNH constitution – to look from the risk management
- Glenn updated the board on NH juniors trip to Melbourne – was great experience for our juniors. NH u15 dominant and Victoria u19 team quite strong though our top players Chris and Jaden were not there.
- Active BC, Apollo lease – no news

The Chief Executives Report was accepted by the Board.

Health and Safety:

- Nothing to report

General Business:

IT Update

- Met with David Zhang from Wei Group who presented his version of the booking system – his version is more functional which includes booking system, shop management, lighting control for courts, but more expensive.
 - Hello Club is cheaper but mainly for the booking system.
 - Next step is to consult the board once the template is ready
 - Still open at looking at other options and set what we need

Policy

- Karen mentioned that the updated Registered Clubs Policy and Respectful Environment Policy are now ready to be uploaded to BNH website.
 - Special thanks to Lisa who's been really helpful

Building Update

- Architect appointed to re-design the building
- Facility needs to be re-wired and upgraded to new building codes required by council.
 - Assessors to collate the scope of work and present to the board
 - Glenn to talk to architect re glass in the mezzanine area, entrance way, and the re-layout of Fanny's office.

As there was no further business, the meeting closed at 7:45 pm.

The next Board meeting is to be scheduled on Thursday the 22nd of June 2023.

Chairperson: 

Dated: 22/June/2023