



BADMINTON NORTH HARBOUR
Minutes of the Board meeting

Held via zoom on Tuesday 28 November 2023.

The Board meeting was called to order by Karen Blank at 7:05 pm.

Present:

Karen Blank, Dorothy Callister, Simon Joe, Kerrin Harrison, Mark Werman

Apologies:

Kati Turver, Connie Cheng, and Chris Davis

Absent:

Conflict of Interest:

Karen – IT and Kerrin - BNZ

In Attendance:

Glenn Cox (Chief Executive), Annabelle Galvez (Secretary)

Approval of Minutes:

The minutes of the meeting held on 5 October 2023 were accepted and approved as true and accurate records by the board.

Matters Arising:

- BNZ correspondence re affiliation model – received a short reply, BNZ CE is aware he needs to reply to BNH board soon
- World Junior Olympics – no criteria yet

Correspondence In/Out:

- none

Financial Report: As circulated

- Had the auditors at the office and currently exchanging information/communications with them, made them aware of the repair costs
- Assessors need to provide us with all of invoices so we have all breakdown of depreciation schedule as well as asset management
- Any questions send to Glenn so he can forward to Assessors

Financial reports received, approved, and accepted by the board.

Chief Executive's Report:

- No update on building consent, still requesting information regarding fire
- Still hoping a mid-December start

The Chief Executives Report was accepted by the board.

Funding Resolution

The board passed a resolution for the Chief Executive to apply to Pub Charity for salary support for Development Officer \$26,000 and Event Manager for \$33,000 and shuttlecocks for \$6,000.

The board passed a resolution for the Chief Executive to apply to Foundation North for Badminton North Harbour operating expenses for \$99,999.

Health and Safety:

- Nothing to report

General Business:

BNZ Oceania Team – Edward, Shaunna and Chris did not make themselves available to play for teams event but will play individuals at Oceania.

Building Update

- Assessors have selected contractors/builders and will now draw the contracts
- The board needs to make a decision on areas not covered by insurance like carpet upstairs, club kitchen, etc and toilet in the bar area needs repair
- Due to structure issue, we are not changing the balustrade to glass
- Will do the entrance way after insurance sign off is finished

ATP Update:

- Some additional discussions as they are adding 4 pickleball courts at the west side of the building close to basketball area
- We still have our 10 courts for badminton
- Resource consent to be submitted to Council – a very viable looking facility based on the drawing concept presented to Upper Harbour board
- and we look on how we are going fund the project

Xero – briefly discussed

- Edward loading all statements to Xero – board reckons we need to document the process like a manual
- Realistically will be ready by the end of December

Insurance

- CE in discussion with the broker and still exploring more options
- June is our renewal date
- With the BI, we have submitted for August to January period and been paid up to November – getting in touch with them
- Received facilities grant from council

Dinner

- We have close to 140 people that are coming to the dinner
- Doors open at 6 pm, dinner at 7 and ends at around 10 pm
- We are setting up photo gallery from the flood and all updated photos to show the community that something is happening
- Adding the ATP project to the power point presentation
- Free drinks for juniors and cash bar for seniors
- Prizegiving for juniors, seniors as well as the special awards at the dinner

FlitesNZ

- The club wish to donate a trophy to North Harbour to add to the annual special awards – award to be identified


Court Mats

- Sent 3 proposal for court mats – Yonex, Victor and Synergy board needs to decide
- Synergy (Maxx), a Malaysian company/brand are enthusiastic to move forward with the sponsorship

As there was no further business, the meeting closed at 8:14 pm.

The Board went to in-committee meeting.

The next Board meeting is to be scheduled on Thursday the 1st February 2024.

Chairperson: 

Dated: 1 February 2024