



BADMINTON NORTH HARBOUR
Minutes of the Board meeting

Held at Harbour Sport House and via zoom on Thursday 5 October 2023.

The Board meeting was called to order by Karen Blank at 7:02 pm.

Present:

Karen Blank, Dorothy Callister, Simon Joe, Kati Turver, Chris Davis and Connie Lee
(on zoom)

Apologies:

Mark Werman and Kerrin Harrison

Absent:

Conflict of Interest:

Karen – IT

In Attendance:

Glenn Cox (Chief Executive), Annabelle Galvez (Secretary)

Approval of Minutes:

The minutes of the meeting held on 31 August 2023 were accepted and approved as true and accurate records by the board.

Matters Arising:

- ATP update
 - newly engaged Architect fully on board
 - has done all reports which was formulated as part of the process for the application for the consent

Correspondence In/Out:

- none

Financial Report:

- Finance everything all over the place, bank quite strong due to insurance payouts
- BI – received payment in advance for August to January
- Insurance will reimburse payment to insurance broker we hired for the claims

Financial reports received, approved, and accepted by the board.

Chief Executive's Report:

- Glenn updated the board on the World Juniors Championships – team had a good finish and Josephine Zhao did very well
- Will ask Julie regarding the criteria for World Junior Olympics and how Tony Yu and Josephine Zhao can qualify

The Chief Executives Report was accepted by the board.

Funding Resolution

The board passed a resolution for the Chief Executive to apply to NZCT for funding assistance towards wages for Development Officer, Events Manager, and Coaching Manager for the amount of \$120,000 and shuttles for school competitions and programs \$10,000.

Health and Safety:

- Nothing to report

General Business:

BNZ Affiliations Model

- Affiliation model discussed
- Going forward the board will send correspondence to BNZ

Insurance

- Glenn gave the board an overview on the Parametric overseas insurance – using flood level/rain gauge as basis of cover
- Vero insurance cover for flood 750k + 250k excess
- Insurance cover until end of work – around April
- A suggestion to negotiate with insurance along with other sports affected like tennis as part of a big organisation to have more weight and go back to council since it is their land

IT Update

- Karen to have a meeting with Catherine from Xero tomorrow
- Karen to meet Don Smith – we are carrying on with his system until we are ready with Xero and we have to think of how to integrate it in the system

Auditors

- Auditors are concern with the building consent
- Need to decide at the end of October whether we go ahead with the annual report without the financials or move the AGM to a later date

BNH Facility

- 67 pages scope of work received, these will go out to tenders and will wait for building consent
- Received some concerns from Council regarding accessibility for the disabled and number of people in an event gathering – Glenn to address these concerns

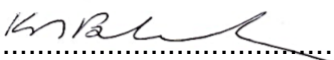
Annual Awards discussed briefly – will invite finalists to the dinner function. May exclude Administrator of the Year award since no clubs were active for the year. Budget of \$15,000 suggested by Mark and approved.

A Service Award will be given this year at the awards dinner.

As there was no further business, the meeting closed at 8:13 pm.

The Board went to in-committee meeting.

The next Board meeting is to be scheduled on Tuesday the 28 November 2023.

Chairperson: 

Dated: 28/November/2023