



**BADMINTON NORTH HARBOUR**  
**Minutes of the Board meeting**  
Held via zoom on Tuesday 5 March 2024.

The Board meeting was called to order by Karen Blank at 7:00 pm.

**Present:**

Karen Blank, Dorothy Callister, Simon Joe, Kerrin Harrison, Mark Werman, Kati Turver and Connie Cheng

**Apologies:**

Chris Davis

**Absent:**

**Conflict of Interest:**

Karen – IT and Kerrin - BNZ

**In Attendance:**

Glenn Cox (Chief Executive), Annabelle Galvez (Secretary)

**Approval of Minutes:**

The minutes of the meeting held on 1 February 2024 were accepted and approved as true and accurate records by the board.

**Matters Arising:**

None

**Correspondence In/Out:**

none

**Financial Report:** As circulated

- Currently in the stage working on the balance of the remaining BI insurance -
- When operation gets delayed and BI runs out we'll go into our reserves and the NZCT grant to cover some staff wages
- The board has agreed for Simon to have a chat with the auditors regarding contents and BI insurance
- Board are satisfied with financial reports from Xero

Financial reports received, approved, and accepted by the board.

### **Chief Executive's Report:**

- Now that building consent has been approved – the only question is the completion date
- Need to check how long the approval of warrant of fitness will take after building is completed

The Chief Executives Report was accepted by the board.

### **Health and Safety:**

- Nothing to report

### **General Business:**

#### **ATP Update:**

- Resource consent had been applied for
- Applied for grant application towards building consent to Auckland Council 1.1M

#### **Active BC**

- Agreement signed with Corinthian Drive
- Target completion date July – October
- Basic kitchen facility, more changing rooms/shower and office space
- No definite date when Active will move out of Apollo
- Need to look and discuss future with Active BC

#### **Bond Crescent**

- Building consent finally approved 28 February 2024
- Will have a meeting on site and sign the agreement on Wednesday
- Need to discuss colour schemes, carpet tiles – colour committee volunteers formed, any input to let Karen know
- Need to address which areas (bar, lounge etc) outside insurance cover needs repainting

The board acknowledged Glenn for all the work he has done for the building consent approval.

#### **BNZ Affiliation Model**

- The board has agreed to go back to them with Chris letter reply
- Survey discussed briefly

#### **IT –**

- Karen will have a catch up with David
- Will set an IT meeting

As there was no further business, the meeting closed at 7:50 pm.

**The next Board meeting is to be scheduled on Thursday the 18<sup>th</sup> of April 2024.**

Chairperson:  .....

Dated: 18 April 2024