



BADMINTON NORTH HARBOUR
Minutes of the Board meeting
Held via zoom on Monday 3 June 2024.

The Board meeting was called to order by Karen Blank at 7:02 pm.

Present:

Karen Blank, Dorothy Callister, Simon Joe, Kerrin Harrison, Kati Turver, Simon Joe and Chris Davis

Apologies:

Connie Cheng, Mark Werman

Absent:

Conflict of Interest:

Karen – IT and Kerrin - BNZ

In Attendance:

Glenn Cox (Chief Executive), Annabelle Galvez (Secretary)

Approval of Minutes:

The minutes of the meeting held on 28 April 2024 were accepted and approved as true and accurate records by the board.

Matters Arising:

Jo Hewitt will come on board to help with the strat plan by the end of June. Any ideas just put forward to Karen and the strat plan committee. We need to be aligned with BWF and Oceania strategic plan. Kati, Connie and Glenn will be in the strat plan committee.

Correspondence In/Out:

Player financial assistance

Financial Report: As circulated

- Still all over the place with all the income streams
- BI insurance all paid up until the end of June (18 month period)
- Expenses to date are court hire for squads, rent at Harbour Sport, storage unit which we are looking at getting rid of to minimize rental cost (\$800/mo)
- We might use the board room upstairs for more storage

Financial reports received, approved, and accepted by the board.

Chief Executive's Report:

- Bond Crescent upstairs/bar area and on going renovation details discussed
- Insurance all covered except flood – will have a meeting to see more offshore options
- Thursday meeting with broker, MPS, Vero and site manager onsite
- Gave an overview of the new booking system which will be presented to the board at the next board meeting
- Need to review and decide the maximum booking hours and include in our court booking policy – this will be linked to our booking system Terms and Conditions
- A suggestion to ask IT how to protect our booking system from 'Bots' (a software application) being used by users to book courts and reselling them at a higher price

The Chief Executives Report was accepted by the board.

Health and Safety:

- Nothing to report

General Business:

Facilities:

Bond Crescent

- Moving along really well – no hold ups except some materials are a bit slow
- Floors all fully covered and all walls will have internal cladding with no metal showing inside the hall
- Some guys are coming to measure up the area for the seating – similar to previous but on wheels
- All other renovations and kitchen design, shop and office layout details discussed
- Entrance doors to courts will now be solid – no more glass
- Harcourts looking at installing new signage

Active BC

- 8 July closing date
- Needs warrant of fitness check – court mats needs proof of fire resilience

ATP Update:

- A work in progress – now at building consent stage
- A more favourable project - Council impressed with the application and the model drawings

BWF and Oceania AGM

- Updated the board on the China trip –
- Fanny to attend BWF Level 3 coaching seminar in Sydney
- Wisden Cup this weekend at Hamilton
- A BNH team of 12 going to Indonesia this school holidays for u19 tournament. The tournament will cover food and accommodation.

New Booking System

- David Zhang will be at the next board meeting to do a presentation of the new booking system
- Need to have a back up system in case internet is down

BNH Player Development/Performance

- BNH support for Wojtec discussed – one on one coaching with Fanny for 2 hours 5x/week - trains with the squad every week
- A suggestion is to have something in place and create a similar roadpath to our players with the help of Fanny or Eei Hui and offer them the opportunity to take it
- Establish which direction we want and what to do going forward
- Identify players for scholarships and their commitment
- Encourage them to get sponsorships on their own

The board has agreed to form a high performance sub-committee to deal with the player development. Kerrin and Kati put their names forward to form the High Performance committee and will invite former players (Olympians, Commonwealth) to give them more information and do inspirational talk to our young players.

Intern/s

- The board has agreed to bring in one or two interns for succession planning - in case any board member steps down someone knows where are heading
- Must include in the new constitution going forward

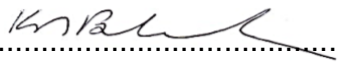
Strategic Plan

- Jo, Kati, Glenn and Karen in the committee – think about any direction, (high performance will be in there) will change the heading to marketing, communication and media just to cover a wider scope
- Kati revised the policies and will be presented to us at the next board meeting in a new format

Glenn presented the BNH history/Logo real video to the board.

As there was no further business, the meeting closed at 8:14 pm.

The next Board meeting is to be scheduled on Thursday the 27th of August 2024.

Chairperson: .....
Dated: 11 July 2024