



### **Minutes of the Board meeting**

Held via zoom on Monday 10 February 2025

The Board meeting was called to order by Karen Blank at 7:04 pm.

**Present:**

Karen Blank, Dorothy Callister, Kati Turver, Simon Joe, Chris Davis and Mark Werman

**Apologies:**

Connie Cheng, Kerrin Harrison

**Absent:**

**Conflict of Interest:**

Karen – IT

**In Attendance:**

Glenn Cox (Chief Executive), Annabelle Galvez

**Approval of Minutes:**

The minutes of the meeting held on 9 December 2024 were accepted and approved as true and accurate records by the board.

**Matters Arising:**

- Nil

**Correspondence In/Out:**

Letter from Mel Nielsen regarding taking photos and videos in a sporting event

- Board to address and put into our policy – look at something similar to Badminton Oceania
  - that while you are playing in our hall, which is a public facility during events, there may be photos and videos taken and published – if any issues, the player concerned needs to advise the person filming
- Glenn to reply to Melissa that the board will discuss and put into our policy

**Finances:**

- Not looking good but starting to get income streams through which will make a considerable difference
- Generally they're impressed with the facility and we had a very good feedback with IT (booking system) and seats getting to move around easily
- Meeting with CEO of the Lion Foundation tomorrow to have a catch up on how we can get support, as we haven't received any in the past years

**Chief Executive's Report:**

- Malaysian coach Lim Pek Siah arrived and now sorting employments documents
- Fanny going on a holiday to Indonesia after Oceania
- Eei Hui applying for her permanent visa – Pek Siah's talent visa application a lot harder this time as they're starting to tighten up
- Showers all fixed and carpets all done

The Chief Executives Report was accepted by the board.

**Funding Resolution**

The board passed a resolution for the Chief Executive to apply to The Lion Foundation for a grant of \$50,000 towards operating expenses, \$28,000 towards the salary for Development Officer, and \$5,000 towards shuttles for secondary schools.

The board passed a resolution for the Chief Executive to apply to Foundation North for a grant of \$100,000 towards operating expenses for Badminton North Harbour.

The board passed a resolution for Badminton North Harbour to apply to Bobby Foundation for funding to assist with the cost of rental vans (\$15,318.00 including GST) and accommodation (\$22,500.00 including GST) for eight junior teams plus coaches and managers to attend the New Zealand Junior Team Championships 2025. Total amount of \$37,818.00 including GST.

**Health and Safety:**

- Policies needs to be read and reviewed again as it was put on hold

## **General Business:**

### **Constitution**

- Glenn suggested sending it out to clubs when draft is ready, gather feedback, then have a club meeting – so all issues are addressed before it is presented at the AGM
- CE title – an executive director or chief executive
  - to stay consistent and use chief executive
- All accounts paid or for payments should be submitted to the board for the approval of payment
  - to be removed since we have finance committee who's going to put together the policy

### **Affiliation Model**

- Glenn's idea/proposal of affiliation model by percentage basis discussed
- Not a great deal of difference from what the clubs pay in the past
- To encourage clubs to inform North Harbour about how many players are registered instead of withholding information
- Checking out which affiliation model better suit us
- The board is bringing this in to see how it works and if it doesn't work, they will revisit
- The board suggests for Glenn provide some commentary around this and give an overview before sending it to the board

### **Clubs with less registered members**

- To go out to them first that 10 members is insignificant as a club

### **Board Policies**

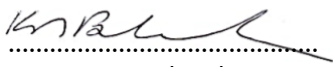
- Need to confirm responsibilities
- Need a refresh and a template with a new logo
- Need to start reviewing middle of this year
- Strat plan to follow after the constitution

### **Albany Tennis update**

- expecting a contract council tomorrow on the 650k building consent
- first payment could be as early as Thursday
- pushed to go for the architect with the building consent process
- Chris Casey and Glenn to have a meeting with Devonport Takapuna Local Board on Tuesday to do a presentation for badminton
- Glenn to update the board regarding the meeting

As there was no further business, the meeting closed at 7:50 pm.

**The next Board meeting is to be scheduled on 13<sup>th</sup> March 2025.**

Chairperson:   
Karen Blank

Dated: 10<sup>th</sup> February 2025