



Volunteer Job Descriptions

Line Judges

A Line Judge is responsible for indicating whether a shuttle has landed “in” or “out” when the shuttle lands near the lines they have been assigned to monitor.

A Line Judge would expect to work 2 or possibly 3 matches in succession before having a break. Line Judges are also required to be moppers.

Badminton will endeavour to organise training sessions before the event for line judges to learn the role or as a refresher for those that have worked in this role before.

Match Announcer/Match Control – to be familiar with Tournament Software

The Announcer/ Match Control will be responsible for announcing every match before they are going onto court, working with the player marshal to ensure players and technical officials are ready before calling the match. This person should be confident in pronouncing names from a variety of countries.

If Live Score is being used, the Match Control person to be responsible for operating the software, including “dragging the match onto court” and “confirming the match” when it is finished.

Field of play – Shuttles/Court Overseeing etc

Responsible for ensuring that every court has all required equipment at the beginning of the day: mops, towels, shuttles, A-boards are straight and orderly, the net height is checked and confirmed to the Referee.

FOP needs to be close to match control at all times to attend to any problems which may arise on-court to do with the mat, net etc. They must have a supply of court mat tape, a blood kit and other equipment required to do quick repairs.

Shuttle control – to either stock up the shuttle dispensers or the service judge shuttle boxes to ensure there are sufficient shuttles for the next match. To keep an accurate record of shuttles used, this total to be given to the Referee at the end of play each day.

Player Marshalling

The Player Marshalling or assembly area is where players assemble before their match. It is here that they meet the Umpire and Service Judge for the match and where the player clothing is checked. The Player Marshall is in communication with the Match Announcer/Match Control, to advise when the match is ready to be called to court. They also are in communication with the Line Judge Manager and Umpire Manager to ensure they have sufficient Technical Officials to go on court.

Player Marshalling Assistant

The Player Marshalling Assistant works with the person in charge of Player Marshalling to locate the required players (usually on the warm-up courts) to bring them to the marshalling area in time for their match.

Streaming Assistant

The Streaming Assistant is required to change put a holding graphic up on the stream in between matches, using the streaming computer. It is a simple job but requires someone to be watching all matches and ready to change the screen as the match finishes as the streaming graphic ensures the microphone is muted. Once the umpire is on the court and starts talking to the players the streaming graphic is removed.

Volunteer Check-in/Supervisor

This role is required to check in volunteers as they arrive at the tournament venue. They will be located somewhere near entrance of the venue for easy access when volunteers first arrive. As volunteers arrive and check in, they will be issued a uniform, and they will be directed to their section leader. They may also be issued a meal voucher at this time, dependant on the system being implemented.

Volunteer Services/Catering

This role is to ensure the workforce is provided with meals as agreed throughout the tournament. Each tournament will develop their own system for the provision of meals. This will also include ensuring there is a tea, coffee, water & snacks provided.

Transport

Drivers are an essential part of the volunteer network, making sure our players, technical officials and referees are delivered to and from the venue when needed. The player transport service is part of the event. We run mini vans on a circuit between the official accommodation provider and Badminton North Harbour.

We also provide an airport shuttle service for players and officials staying at the tournament accommodation for which drivers will be required up to two days prior to the event starting and the day following finals day (29 September – 6 October).