



Minutes of the Board meeting
Held at BNH on Thursday 13 March 2025

The Board meeting was called to order by Karen Blank at 7:10 pm.

Present:

Karen Blank, Dorothy Callister, Kati Turver, and Kerrin Harrison. Connie Cheng and Simon Joe (via zoom)

Apologies:

Chris Davis, Mark Werman

Absent:

Conflict of Interest:

Karen – IT, Kerrin - BNZ

In Attendance:

Glenn Cox (Chief Executive), Annabelle Galvez, Edwin Lau (Board Intern)

Approval of Minutes:

The minutes of the meeting held on 10 February 2025 were accepted and approved as true and accurate records by the Board.

Matters Arising:

- Local Board meeting – few people present and budget quite low
- Reply to Melissa Nielsen sent and acknowledged – thanked Glenn and the board for clarification

Correspondence In/Out:

Nil

Finances: As circulated

- Financial report approved and passed

Chief Executive's Report:

- IT system – still some minor issues with entering members into the club portal, some players register to more than one club
- Court hire picking up really well and coaches' court hire paid through PAYE
- Court hire around 70% - 80% - still a bit lower than before the flood

The Chief Executives Report was accepted by the board.

Funding Resolution

The board passed a resolution for the Chief Executive to apply to Milestone Foundation for funding assistance towards New Zealand Team Championships 2025 Team Entry Fees and Shuttlecocks for the amount of \$8,315.50.

Health and Safety:

- Player from Ember Group collapsed and hit his head – it was not a seizure. He asked for an ice pack and water and felt better.

General Business:

Constitution

- Karen asked the Board to review the latest draft and send it back to her and Chris within two weeks with amendments
- The Board will send it to clubs after the final draft for a three-week review and will then call for a general club meeting.
We need 75% of club approval before it is presented at the AGM
- Incorporated Societies – Connie to ask Chris to review the template regarding responsibilities for boards and committees – some updated pages outline the responsibilities of the board in incorporated societies that clubs can use as a resource
We need to get the clubs to go through that template in another club meeting.
- Charities Services Commission – as discussed in the previous meeting that the Board is going to look into this and has agreed to register. Connie will go back to Chris for an update, and the Board needs to address this
- Mark will do the final review of the constitution

Affiliation Model

- The Board will proceed with Glenn's affiliation model proposal
- To change the wording to "20 primary members needed to form a club" in the constitution
- Need to determine the course of action to take for clubs with fewer than 20 players
- Kerrin will present to the clubs with Simon and Edwin, with Glenn providing support

- The Board will review again in three years

BNZ Connections Conference

- Good way to catch up and connect with other associations
- Another AGM/Hui coming up on 12 April at BNH

Active BC

Glenn had a meeting with Denis and Monica during which three points were discussed:

- They are planning to run a daytime Interclub at Active BC
- They are asking for support so they can go on a holiday – BNH will provide support when they are away on a holiday
- Operational and financial support

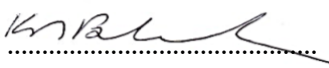
After some discussion, the Board wants more information and has requested additional details regarding involvement and timeframe from Denis and Monica. Glenn will set up a meeting with them.

Harbour Sports Hub

- Discussed some issues regarding grants from Council
- Applied for a 200k grant to address the shortfall to Upper Harbour Board towards the building consent after the resource consent was approved
- Council has now put a person in the committee along with the the Chair of Tennis Trust, along with the Basketball CEO, Tennis CEO, and Badminton CEO, in a group to ensure the project is progressing in the right direction.

As there was no further business, the meeting closed at 8.26 pm.

The next Board meeting is to be scheduled on 15th May 2025.

Chairperson: 
Karen Blank

Dated: 15th May 2025