



Minutes of the Board meeting
Held via zoom on 24 June 2025

The Board meeting was called to order by Karen Blank at 7:03 pm.

Present:

Karen Blank, Kati Turver, Simon Joe, and Connie Cheng and Kerrin Harrison, Mark Werman

Apologies:

Chris Davis

Absent:

Conflict of Interest:

Karen – IT, Kerrin - BNZ

In Attendance:

Glenn Cox, Annabelle Galvez, Edwin Lau (Board Intern)

Approval of Minutes:

The minutes of the meeting held on 15 May 2025 were accepted and approved as true and accurate records by the Board.

The board considers approving minutes via email to streamline meeting processes.

Matters Arising:

- A group of parents from the squad has come forward to run the café to raise funds for the junior travels. All proceeds will be allocated to the accounts designated for the junior players. There was a discussion about whether the children of volunteering parents should be given priority in fund allocation. They ran the café during the Masters on Saturday and raised approximately \$700. This initiative will be advantageous especially when we have big events like North Harbour International, where meals for volunteers were previously outsourced.
- The Board suggested establishing a charitable trust to support funding for junior travels – Mark will present a proposal to the board.

Correspondence In/Out:

Nil

Finances: As circulated

Financial report approved and passed.

Chief Executive's Report:

- A strength and conditioning programme is currently underway, with 21 players participating. Each player has received an individualised programme. Initial assessments will take place over the next two to three weeks, after which progress will be monitored quarterly. North Harbour contributes \$30 per player each month to support the programme.

The Chief Executives Report was accepted by the board.

Health and Safety:

- nil

General Business:**Active BC Meeting**

- The Board had a meeting with Denis and Monica and provided an overview of the total investment and income summary.
- They are happy for North Harbour to participate on a 50-50 basis and eventually take over; their recommendation is to purchase the building
- The Board will review the lease terms and examine the financials – specifically, the actual figures for at least the past three months.

The board has agreed to proceed with the financial and operational support proposal presented by Denis and Monica of Active BC.

- The Board advised that all information it collects—particularly decisions related to the association's finances—should be consolidated into a single location, such as a shared folder accessible to current and future Board members.
- Glenn will ask the IT to create a OneDrive folder for all relevant documents

High Performance Income

- The interest income from the term deposit will be transferred to the High Performance account to support the players, as agreed by the board

BADMINTON NORTH HARBOUR

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Policies - Karen

- The employment policy needs to be reviewed and reformatted

Grammar Badminton

- The Board will send an email to the club regarding the insufficient number of registered members as required by the new policy.
- The club has requested an exemption from the new policy
- Several suggestions have been made for the club:
 - Granting them time until the end of financial year to recruit additional players, with a requirement to register 20 members by 2026
 - Advertising on social media
 - Having representative players register with another club while continuing to operate Grammar without being classified as a club
- The Board has decided to implement the new policy and not to make any exceptions for any club, as this may set a precedent for others.

The Board will email Glenn to confirm its decision regarding the Grammar Club and to advise him to implement the new policy.

Harbour Sport Hub

- A meeting was held with representatives from four sports involved
- Discussions included matters related to CCTV and the geotechnical engineer.
- The architects were going to present to the boards of BNH, Tennis & Basketball an overview of the plans.
- There is a need for greater transparency and improved communication.
- A lease agreement, operational guidelines for the facility, and stakeholder alignment must be established before proceeding.
- Chris's availability must be confirmed.

BNH Facility Update

- Working on the live stream and score boards for the tournament
- Moving one of our bench to Active BC
- Court mats have been fixed
- A plan is underway to produce a BNH history video, covering the period from the 1960's to the present.

The Board unanimously agreed to a suggestion to present a service award to North Harbour's founding members: Trevor Woolf, Val Horne, Lionel Medland, and Bruce Emm.

Court Lights

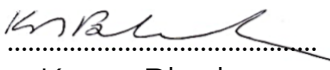
- Complaints were received with the lights being too bright – Currently set at 90%, it will be reduced to 85% and then reassessed
- A meeting was held with the power company, Manage My Bills – decided to switch to their service and expects to result an annual savings of \$4,000.

BNZ Update

- Letter from BNZ discussed

As there was no further business, the meeting closed at 8:25pm.

The next Board meeting is to be scheduled on the 28th of July 2025.

Chairperson: 
Karen Blank

Dated: 28th July 2025