



Minutes of the Board meeting
Held via Zoom on 28 July 2025

The Board meeting was called to order by Karen Blank at 7:01 pm.

Present:

Karen Blank, Kati Turver, Simon Joe, Connie Cheng, Kerrin Harrison, and Mark Werman

Apologies:

Chris Davis

Absent:

Conflict of Interest:

Karen – IT, Kerrin - BNZ

In Attendance:

Glenn Cox, Annabelle Galvez

Approval of Minutes:

The minutes of the meeting held on 24 June 2025 were accepted and approved as true and accurate records by the Board.

Matters Arising:

The fundraising café organised by junior parents had three very successful events from the bar and kitchen. North Harbour reimburses any product costs incurred. They bring their own coffee machine, and they supply better food to the public.

The sponsorship account now has close to \$20,000, including interest. The upcoming events will be the Facebook Open in August and the NH International in October. Proceeds from the Gala Dinner will be added to that account. Glenn hopes we can build it to have some more substantial funds so we can establish reasonable criteria for how we can help - Glenn spoke to them regarding fund distribution. They are happy to subsidise the travel expenses for coaches going to tournaments on weekends.

Correspondence In/Out:

Louise Wright's letter – she is no longer playing reps and returned the captain's bag to North Harbour.

Email from clubs requesting more courts – declining their requests and reserving the courts for public and account holders' use.

We cannot afford to offer the courts for \$12 an hour due to expenses we must address and other costs we cannot absorb. We are considering charging clubs court usage to peak and off-peak hours in the future. Glenn hopes that if we pick up Active BC and then eventually Albany Sports Hub, we will be in a position where we do not rely on funders.

There was a query from the Board about whether we can structure Active BC as a separate new entity, not part of the affiliation fees that we pay – not sure how it would fall under tax exemption or if we should create a charity.

There was a discussion on the Albany Sport Hub structure. Glenn said it will have its governance model, and we will have our own representation, which will be discussed in Thursday's meeting, 7th August, 5.00 pm. Glenn is pushing that we have our own income stream and pay back in opex. His idea for governance is one from each sport and TCT, and the chair from Upper Harbour Board, totalling five members.

Karen and Chris will be involved in the discussion, as well as two representatives from tennis and two from basketball.

There will be further updates after the meeting on the 7th of August.

Finances: As circulated

Financial report approved and passed.

Chief Executive's Report:

- A short preview of the BNH history documentary was presented. The Board unanimously agreed that the documentary is amazing – a huge congratulations to Annabelle! This was confirmed by Karen.
- An update on Nationals over the weekend: Edward remained very dominant in Men's Singles, as did Shaunna in Women's Singles. They also won the Mixed Doubles. Anona won Women's Doubles with Laura from Auckland.
- Edward and Shaunna will head to Northern Marianas this week to play two tournaments, then to Paris for the World Championships.
- A meeting is set for Wednesday with Julie, Rikke, Jane, Robbie and Edward.

The Chief Executive's Report was accepted by the board.

Health and Safety:

- nil

General Business:

Harbour Sport Hub

- Some conflict between tennis, BNH and basketball
- Need to work out and discuss the structure in place

Strategic Plan - Karen

- Updated the plan and will send it out later this week for everyone to review
- Theoretically, only until the end of next year due to the flooding, we will revise for a two-year period and will update again this time next year
- If anyone wants to add anything, they should let Karen, Kerrin and Glenn know.

SGM Update - Karen

- Had a meeting with ABA Chair – he's been through this process and said they haven't done the right thing
- Karen will send a copy of his email to the Board
- Peter Beckerleg is on board. Northland was originally part of the plan for the SGM, but has now rescinded
- The Board is happy for Karen to approach Waitakere, Auckland and Wellington North

Windcave

We just found out that the 1.6% BNH charges on transactions don't cover the bank charges.

The board suggested increasing the transaction fee to 2% or include the account-to-account transactions to 1.6%.

Clubs

Glenn is planning to hold a club meeting in late August on a Friday night around 6 PM to see what they want to discuss or any issues they may have.

We have addressed the lights issue and adjusted them to 85%, but they said it was too dark. Now it sits at 88% - there have been no complaints so far.

Corinthian Drive

Mark has asked Denis for the list of information that North Harbour wanted and has expressed our interest in proceeding. He mentioned to Denis that we are retaining counsel and an accountant, and the list doesn't include any additional information they may require.

He hasn't received anything yet from Denis, but as soon as he does, he will distribute it to the Board.

Karen has approached Jenny Matthews and sent all the information to the person she nominated. She mentioned it was good timing and would be able to do what we needed in a reasonable time frame. Additionally, she contacted BCCA and sent all information to date, along with a copy of the email Mark sent to Denis.

There was a discussion on whether to set up a separate entity or a charitable society.

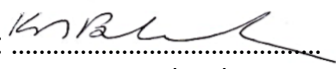
Glenn asked Simon and Edwin to revisit our affiliation model. He plans to revert to the \$60 annual fee regardless.

Gala Dinner

- 6 December is the confirmed date; the door opens at 5.30 PM
- No fruit juices will be on the table
- Send an email out to save the date and ask the clubs if they are willing to donate
- Asked Kerrin to get on board
- We need to put together something what we can say, why we are raising this money – the criteria (sending players overseas, financial hardships, sending coaches to tournaments)

As there was no further business, the meeting closed at 8:20 pm.

The next Board meeting is to be scheduled on the 11th of September 2025.

Chairperson: 
Karen Blank

Dated: 16 September 2025

BADMINTON NORTH HARBOUR

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