



Minutes of the Board meeting
Held via Teams on 16 September 2025

The Board meeting was called to order by Karen Blank at 7:00 pm.

Present:

Karen Blank, Kati Turver, Simon Joe, Connie Cheng, Kerrin Harrison, and Mark Werman

Apologies:

Chris Davis

Absent:

Conflict of Interest:

Karen – IT, Kerrin - BNZ

In Attendance:

Glenn Cox, Annabelle Galvez, Edwin Lau (intern)

Approval of Minutes:

The minutes of the meeting held on 28 July 2025 were accepted and approved as true and accurate records by the Board.

Matters Arising:

Edward and Shaunna met with Rikke to sign the MOU document between the players, Badminton North Harbour, and Badminton Oceania.

Player Development Funds

- The balance of the Player Development Funds account is \$31,000.
- The interest payments have made a substantial contribution to the account.
- The board discussed potential uses of the funds. Members are asked to provide Glenn with ideas for utilisation
- The first allocation of funding will support the coaches' travel to tournaments.

Correspondence In/Out: Nil

Finances: As circulated

The cost centre was amended to simplify; the kitchen and shop are now referred to as retail.

Financial report approved and passed.

Chief Executive's Report: As circulated

The Chief Executive's Report was accepted by the board.

Health and Safety:

- nil

General Business:

Harbour Sport Hub

- Glenn encouraged the board members to attend the walk-through meeting with the architects to ensure better representation at the Harbour Sport Hub –
- Kati and Edwin Lau expressed their interest in attending, along with Chris, Karen, and Glenn
- Building consent will be lodged in November, and North Harbour has just paid its share of the shortfall costs
- The budget information and business plan will be drafted and will be forwarded to the council and funders to ensure the project has a clear structure and will be self-sufficient
- Glenn will provide the Board with an update following the walk-through meeting on Thursday

Maxx North Harbour International

- 187 players entered this year, 60 from New Zealand and the rest from overseas
- Entry fees USD120 = NZ\$ 210
- The prize money of USD\$17,500 is ready to be collected from Westpac
- Glenn has invited representatives from Harbour Sport Hub (Architects, Tennis, and Basketball), Harcourts, MAXX, Insurers, David Zhang, IT, Waitakere, and Auckland, as well as BNZ, table for Kerrin and guests for the finals VIP table.

Draft Budget for 2026

The draft budget and court hire increase were circulated to the board.

- Court hire rates will be increased, effective January 2026
- Coaching fees will also increase due to the rising cost of shuttlecocks

The draft budget was reviewed, accepted, and approved by the board.

BNZ Meeting in Wellington

The Board briefly discussed the BNZ meeting.

- 20 people were present, and 4 online
- Had a good facilitator and lawyer onsite
- The constitution was approved
- Overall, it was considered reasonably successful

Membership Report

- North Harbour currently has 824 registered members
- A reminder will be sent to clubs with fewer than 20 players

Policy

- The Respectful Environment Policy and Work-From-Home Policy were reviewed and passed by the Board.

Strategic Plan

- A few alterations were made
- The revised plan requires Board approval

The Strategic Plan was approved by the board.

Corinthian Drive

- As requested, financials for August were received from Denis and forwarded to the board, and we have informed him that we retained the services of an accountant and are looking at valuing the business
- According to Mark, Denis is also obtaining a valuation
- The board asked Mark to respond to Denis to report back on the valuation outcome and his expectations
- Grants for court mats will not be installed at Active, as BNH is not a part owner

Gala Dinner

- Flyers were sent out
- We are now looking at prizes
- Prize giving will include Division 3, Masters, and hopefully Veterans, as well as special awards for the four founding members (Peter Greenaway, Lionel Medland, John Emms, and Trevor Woolf), Val Horne, Ron Sands, and Ian Wyborn.

The Board approved, as well as the North Harbour special awards.

- Any additional ideas should be communicated to Karen and Glenn

As there was no further business, the meeting closed at 7:50 pm.

The next Board meeting is scheduled for 28 October 2025.

Chairperson: 
Karen Blank

Dated: 28 October 2025